

Sterling Public Library Board of Directors

Meeting

Thursday, Jan. 19, 2023, 11:00 A.M.

Sterling Municipal Building

Oneco, Ct. 06377

- I. Call to Order: The meeting was called to order at 11:10 A.M. Members present; Holly Wood, Marlene Cook, and Judy Gooslin. Also, present Rachel Vincent, Library Director. Members absent; Penny Keith and Leatrice Shippee.
- II. Approval of Minute: A motion was made by J. Gooslin to accept the minutes of July 19th, 2023. The motion was seconded by H. Wood and motion carried.
- III. Correspondence: None
- IV. Old Business: Discussion was held regarding employees making a list of various jobs they are responsible for and how they are done for future reference in training new employees.
- V. New Business:
 1. Dumpster; It was reported there are some concerns regarding the new dumpster at the town municipal facility. It was noted the dumpster capacity was an issue because of the amount of trash generated by the clothing bank. A suggestion for discussing with the first selectman the library concerns was made.
 2. Future meeting date and times; A motion was made by J. Gooslin to schedule quarterly meetings for the library board. Dates as follows; Thursdays, April 13, July 13, October 12, at 11:00 am at the Sterling Municipal Building. The motion was seconded by M. Cook and the motion carried.
 3. 2023-2024 budget; budget discussions were held and worked on. Extensive work was done regarding wages for the proposed budget due to the Ct. minimum wage increase for staff from \$14.00 to \$15.00 per hour. This represents a 7.14% wage increase for staff putting library wages as follows.

Librarian	\$925.04 for two weeks
Staff	\$18.25
Janitor	\$250.00 per month
Sign stipend	\$ 600.00
CB staff	\$15.00

Also noted was the \$2,000.00 per year increase for payment of the internet service for CEN.

A motion was made by M. Cook and seconded by J. Gooslin to submit a proposal for the FY 2023-2024 budget of \$91,540.00 to the Board of Selectman. The motion carried.

4. It was reported that the person who runs the Story hour program feels that the current time allotted for this program really needs to be increased by 30 minutes, as he does not have time to finish the planned program activities. A motion was made by M. Cook to extend the story hour by the recommended 30 minutes, which would increase the cost to \$45.00 per scheduled activity. The motion was seconded by H. Wood and the motion carried.

VI. A motion was made by J. Gooslin to adjourn at 12:10p.m. and seconded by M. Cook and the motion carried.

Respectfully Submitted

Judy Gooslin,